



REGULAR MEETING OF COUNCIL

George Fraser Community Room, Ucluelet Community Centre,
500 Matterson Drive, Ucluelet, and
Electronically via Zoom ([Ucluelet.ca/CouncilMeetings](https://ucluelet.ca/CouncilMeetings))
Tuesday, February 25, 2025 @ 4:00 PM

AGENDA

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1. CALL TO ORDER	
1.1. ACKNOWLEDGEMENT OF THE YUULU?I?ATH	
Council would like to acknowledge the Yuulu?i?ath, on whose traditional territories the District of Ucluelet operates.	
1.2. NOTICE OF VIDEO RECORDING	
Audience members and delegates are advised that this proceeding is being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.	
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Deputy Mayor, April 1 - June 30, 2025
- 12.2. Councillor Jennifer Hoar
Deputy Mayor, January 1 - March 31, 2025
- 12.3. Councillor Ian Kennington
Deputy Mayor, July 1 - September 30, 2025

12.4. Councillor Mark Maffei
Deputy Mayor, October 1 - December 31, 2025

12.5. Mayor Marilyn McEwen

13. QUESTION PERIOD

14. CLOSED SESSION

14.1. Procedural Motion to Move In-Camera

THAT the February 25, 2025, Regular Council Meeting be closed to the public pursuant to the following sections of the Community Charter:

- 90(1)(c) labour relations or other employee relations; and
- 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

15. ADJOURNMENT



COMMITTEE OF THE WHOLE MEETING OF COUNCIL
Held Electronically and in the George Fraser Community Room,
Ucluelet Community Centre, 500 Matterson Drive, Ucluelet
Tuesday, November 5, 2024 @ 4:00 PM

MINUTES

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar (via Zoom), and Kennington
 Staff: Duane Lawrence, Chief Administrative Officer
 Abby Fortune, Director of Community Services
 Nancy Owen, Executive Assistant

Regrets: Councillor Maftei

1. CALL TO ORDER

The November 5, 2025, Committee of the Whole Meeting was called to order at 4:01 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IŁ?ATH

Council acknowledged the Yuulu?ił?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

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2. LATE ITEMS

There were no late items.

2.1 Procedural Motion

2024.2037.COW *IT WAS MOVED AND SECONDED:*

***THAT** Council suspend section 18.3 of the Council Procedure Bylaw for the duration of this meeting to allow 18 delegations at this meeting rather than 2.*

CARRIED.

3. APPROVAL OF THE AGENDA

November 5, 2024 Committee of the Whole Agenda

3.1 November 5, 2024 Committee of the Whole Agenda

2024.2038.COW *IT WAS MOVED AND SECONDED:
THAT the November 5, 2024 Committee of the Whole Agenda be approved as presented.*

CARRIED.

4. REPORTS

4.1 Grant In Aid and In-Kind Contributions (Verbal Report) *Abby Fortune, Director of Community Services*

Ms. Fortune provided a brief overview of this report.

5. PUBLIC INPUT AND DELEGATIONS

5.1. Delegations

5.1.1 Alberni-Clayoquot Regional District *Jodie Frank, Solid Waste Project Coordinator*

The Delegate presented the Phase 2 of the ACRD Solid Waste Management Plan (SWMP). The SWMP highlighted proposed goals and waste disposal targets of 350 kg/person/year. Ms. Frank also shared the current and upcoming public engagement strategies.

Councillor Kennington left the meeting at: 4:34 PM and did not return.

5.1.2 Alberni Clayoquot Health Network *Marcie DeWitt, Coordinator*

The Delegate was unable to present.

5.1.3 Westcoast Inland Search and Rescue *Marcie DeWitt*

The Delegate was unable to present.

5.1.4 Clayoquot Biosphere Trust *Rebecca Hurwitz, Executive Director*

The Delegate announced that they are in the process of recruiting an Alternate Director for the Clayoquot Biosphere Trust (CBT) Board. Additionally, they provided an update on regional climate planning, biodiversity conservation, and the status of the CBT's Centre, with a construction start aimed for Spring 2025. Ms. Hurwitz further noted that the regional living wage report will be published in December 2024, and shared information about

upcoming events.

5.1.5 Ucluelet Chamber of Commerce
Josh Jenkins, Executive Director

The Delegate provided an update on the initiatives of the Economic Development Committee and various local events, including Midnight Madness, the Business Supports Road Show, and the Edge to Edge Marathon. Mr. Jenkins also highlighted the ongoing work on a visitor experience guide, which will feature local services such as restaurants, shops, and other community businesses. Lastly, the Delegate shared an update on their collaboration with the Raincoast Education Society's ambassador program.

5.1.6 Ucluelet Aquarium Society
Laura Griffith-Cochrane, Curator

The delegate presented statistics showing an increase in yearly visitors and outlined the aquarium's closure schedule, including the public release day event. Ms. Griffith-Cochrane also discussed upcoming funding initiatives for facility upgrades and contingency funds. Additionally, she highlighted various programs such as story time, the sea star wasting syndrome survey, and healthy harbor outreach events. Lastly, the delegate noted that housing affordability remains a challenge for staff and volunteers.

5.1.7 Redd Fish Restoration Society
Jen Dart, Operations and Development Manager

The Delegate gave an overview of their mission and explained their approach to restoring affected ecosystems in different local areas. Ms. Dart also highlighted additional restoration projects, including those focused on kelp and environmental monitoring, as well as their collaboration on the sea star wasting syndrome surveys and the marine mammal response initiative.

5.1.8 Pacific Rim Arts Society
Kelly Deakin, Executive Director

The Delegate provided updates on recent events, including the Missoula Children's Theatre, the Battle of the Bands, Art Splash, and various other art-related initiatives, shows, and workshops. Ms. Deakin also mentioned a fundraiser held for the Thornton Creek Hatchery during the cultural heritage festival and requested an in-kind donation for the use of the main hall at the Community Centre for the Missoula Children's Theatre.

5.1.9 West Coast Community Resources Society

The Delegate shared an update on the Christmas Hamper program and discussed upcoming fundraising initiatives, including Stuff the Cruiser and the Reverse Advent Calendar at the Ucluelet Co-op. Additionally, Ms. Martin and Mr. Noel provided further updates on the new building and the upcoming service hook-ups with BC Hydro.

5.1.14 Pacific Rim Whale Festival
Sarah Watt, Festival Coordinator

The Delegate summarized the achievements of the 2024 festival, highlighting their success in hosting and educating over 3,000 participants. Ms. Watt also mentioned new workshops, a master class in storytelling, and emerging partnerships with Parks Canada, Tourism Tofino, and Tourism Ucluelet that they are developing for the 2025 festival.

5.1.15 Sea View Seniors Housing Society
Patricia Sieber

The Delegate provided updates on the Seniors' Luncheons and discussed various workshops that were conducted, such as internet fraud prevention and advanced care planning for hospice. Ms. Sieber also mentioned healthcare programs available to local seniors, including foot care and dental hygiene clinics.

5.1.16 Pacific Rim Rotary
Jeff Anderson, Incoming President

The Delegate provided updates on the soft opening of the disc golf course, the sandcastle competition in partnership with Tuff City Radio, and the Dustin Riley Soapbox Derby event. Mr. Anderson also noted that new members are welcome to join the club.

5.1.17 Ucluelet & Area Historical Society
Claudia Cole

The Delegate discussed the exhibits displayed at various business locations throughout the community, as well as the permanent exhibit that will be housed at the Pacific Rim Visitors Centre. Ms. Cole also provided updates on the "Graveyards of the Pacific" presentations and the historical boat tours.

5.1.18 Royal Canadian Marine Search & Rescue – Station 38
David Payne, Station Leader

The Delegate provided an overview of the functions of the Royal Canadian Marine Search and Rescue auxiliary, as well as the organization's funding sources. Mr. Payne went on to discuss the various types and numbers of incident calls received, along with the potential future use of drone technology for search operations.

5.1.19 Call for other Representatives from local community groups

Bernie Herbert from the Ucluelet Junior Canadian Rangers provided an overview of the activities of the youth group, including their volunteer work.

6. NOTICE OF MOTION

There were no notices of motion.

7. QUESTION PERIOD

There were no questions.

8. ADJOURNMENT

8.1 Procedural Motion to Adjourn

2024.2039.COW *IT WAS MOVED AND SECONDED:*

***THAT** the November 5, 2024 Committee of the Whole Meeting be adjourned at 6:40 PM.*

CARRIED.

CERTIFIED CORRECT:

Duane Lawrence, Corporate Officer

Marilyn McEwen, Mayor



REGULAR MEETING OF COUNCIL

Held Electronically and in the George Fraser Community Room,
Ucluelet Community Centre, 500 Matterson Drive, Ucluelet
Tuesday, November 12, 2024 @ 4:00 PM

MINUTES

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar, Kennington, and Maftai (via Zoom)
 Staff: Duane Lawrence, Chief Administrative Officer
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Community Services
 James MacIntosh, Director of Engineering Services
 Jeffrey Cadman, Director of Finance (via Zoom)
 Nancy Owen, Executive Assistant

Regrets:

1. **CALL TO ORDER**

The November 12, 2024, Regular Council Meeting was called to order at 4:04 PM.

1.1 **ACKNOWLEDGEMENT OF THE YUULU?IL?ATH**

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

1.2 **NOTICE OF VIDEO RECORDING**

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

3.1 **November 12, 2024, Regular Council Meeting**

2024.2296.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the November 12, 2024 Regular Council Meeting Agenda be adopted as presented.

4. PUBLIC INPUT & DELEGATIONS

4.1 Delegations

Barbara Schramm, Alliance Holdings Ltd.
Re: Road Encroachment - Follow-up on November 2023
Request to Council

Ms. Beasley provided an overview of the history of the subject lands, the encroachment issues and discussions with the District.

The delegate requested that Council:

- direct staff to address the encroachment matter by issuing encroachment permits for homes along Bay Street, or alternatively, reset the Bay Street road allowance to 50 feet;
- direct staff to rezone the property to multi-family residential; and
- direct staff to issue building permits to allow for maintenance of the homes to occur prior to resolving the encroachment and zoning matters.

Council informed the delegate that they've directed Staff to seek legal advice as to how best to resolve the matter.

5. UNFINISHED BUSINESS

There was no unfinished business.

6. BYLAWS

6.1 OCP and Zoning Amendment for Hyphocus Island - Lot 543 *Anneliese Neweduk, Planner and Bruce Greig, Director of Community Planning*

Mr. Greig presented an overview of the report.

The Applicant's Agent delivered a presentation that included the development's objectives, the public engagement, and the community input that was conducted.

In response to Council's questions, the Agent confirmed that their strategy for achieving affordable housing involves the inclusion of secondary suites in the homes and leveraging the economies of scale by constructing 5 to 10 units at a time, plus purpose-built rentals.

Additionally, the Agent elaborated on their engagement with First Nations, highlighting the meetings held with their Elders and archaeological groups.

In response to the Council's questions, staff confirmed that the targets for affordable housing are based on a percentage of the median household income measured by the Census. Staff further clarified that an R-1H Zone would allow a house to have a secondary suite and an accessory dwelling unit combination.

In response to Council's question, Staff clarified that archaeological data held by the Province is not available to the general public for the protection and conservation of the archaeological sites which is why the site map was redacted from the agenda. The Agent confirmed that adjustments were made to their site plans to address these sensitive areas.

In response to Council's questions, the Agent clarified that the 44 compact market lots are designed to include secondary suites and will be constructed by the developer, the 25 perimeter market lots could potentially have an accessory dwelling unit at the owner's discretion, while the 48 apartment units will be purpose-built rental units constructed by the landowner.

2024.2297.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council introduce and give first reading to District of Ucluelet Official
Community Plan Amendment Bylaw No. 1360, 2024.*

DEFEATED.

**6.2 Zoning Amendment and DVP for Lot 2 Plan EPP117265
John Towgood, Municipal Planner**

Mr. Greig presented an overview of this report.

2024.2298.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council repeal second reading of District of Ucluelet Zoning
Amendment Bylaw No. 1355, 2024.*

CARRIED.

2024.2299.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council amend District of Ucluelet Zoning Amendment Bylaw No.
1355, 2024 by:*

- a. removing subsections CS-5.7.1(2) and CS-5.7.1(3) from the bylaw's text amendment; and,*
- b. replacing the Future Subdivision Map with the map attached to staff report 24-114 as Appendix B.*

CARRIED.

2024.2300.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council give second reading to District of Ucluelet Zoning Amendment Bylaw No. 1355, 2024, as amended.*

CARRIED.

2024.2301.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council direct Staff to give notice for a public hearing to be held on the amended District of Ucluelet Zoning Amendment Bylaw No. 1355, 2024, and Development Variance Permit 24-04.*

CARRIED.

**6.3 Zoning Amendment and Development Variance Permit at 1983 Athlone Road
Maddie Haynes, Planning Assistant**

Councillor Kennington recused himself and left the room at 5:52 PM.
Mr. Greig presented an overview of this report.

2024.2302.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council, with regard to the proposed re-zoning to allow an ADU at 1983 Athlone Road direct staff to give notice of first reading to District of Ucluelet Zoning Amendment Bylaw No. 1359, 2024.*

CARRIED.

2024.2303.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council, with regard to the proposed re-zoning to allow an ADU at 1983 Athlone Road direct staff to give statutory notice to receive input on the Development Variance Permit 24-09.*

CARRIED.

7. REPORTS

**7.1 Sanitary Sewer System Upgrades to Support Housing Development
James MacIntosh, Director of Engineering Services**

Councillor Kennington returned to the meeting at 5:59 PM.
Mr. MacIntosh presented this report.

2024.2304.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council direct staff to initiate design procurement for sanitary system upgrades as outlined in Option A within report number 24-113 and include the sanitary system capital improvements within the 2025 to 2029 financial plan for consideration.*

CARRIED.

**7.2 2025 Council Appointments
Nancy Owen, Executive Assistant**

Ms. Owen presented an overview of this report.

- 2024.2305.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council appoint Mayor McEwen as the Director and Councillor Maftei as the Alternate Director on the Alberni-Clayoquot Regional District Board of Directors for the 2025 calendar year.*
CARRIED.
- 2024.2306.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council appoint Councillor Hoar as Trustee and Councillor Anderson as Alternate Trustee on the Vancouver Island Regional Library Board of Trustees for the 2025 calendar year.*
CARRIED.
- 2024.2307.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council appoint Councillor Kennington as the District of Ucluelet's Voting Delegate, Councillor Hoar as Alternate Voting Delegate Number One, and Mayor McEwen as Alternate Voting Delegate Number Two for the Municipal Insurance Association of British Columbia for the 2025 calendar year.*
CARRIED.
- 2024.2308.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council appoint Mayor McEwen as the District's Representative on the Tourism Ucluelet's Board for the 2025 term.*
CARRIED.
- 2024.2309.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council appoint Councillors Anderson and Kennington as the District's Representatives on the Ucluelet Chamber of Commerce Economic Development Committee for the 2025 term.*
CARRIED.
- 2024.2310.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council adopt the 2025 council appointments, as set out in Appendix A to Report No. 24-112.*
CARRIED.
- 2024.2311.REGULAR *IT WAS MOVED AND SECONDED:
THAT Councillors Anderson, Hoar, Kennington, and Maftei be designated to serve as Deputy Mayor in accordance with the schedule set out in Appendix B to Report No. 24-112.*
CARRIED.

7.3 Sealion Barrier Install at 52 Steps Dock Abby Fortune, Director of Community Services

Ms. Fortune presented an overview of this report.

Mayor McEwen corrected the report noting that the sea lions referenced are California sea lions and not Stellar sea lions.

Councillor Anderson left the room at 6:54 PM and returned at 6:58 PM.

2024.2312.REGULAR *IT WAS MOVED AND SECONDED:*
THAT Council, acting as the Harbour Authority, approve the installation of a permanent railing at 52 Steps Dock at an estimated cost of \$3000.
CARRIED.

2024.2313.REGULAR *IT WAS MOVED AND SECONDED:*
THAT the Harbour Authority agrees to undertake the ongoing care and maintenance of the 52 Steps Dock railing.
CARRIED.

8. NOTICE OF MOTION

There was no notice of motion.

9. CORRESPONDENCE

9.1 High Rate of Growth
Dave Smith, Ucluelet Resident

9.2 Pay Parking
Dave Smith, Ucluelet Resident

10. INFORMATION ITEMS

10.1 RCMP Monthly Policing Report October 2024
Marc Jones, Sergeant, Ucluelet RCMP Detachment

10.2 Delegation Meeting with Ministry of Municipal Affairs Follow-up Letter
Okenge Yuma Morisho, Deputy Minsiter

10.3 Delegation Meeting with Ministry of Emergency Management and Climate Readiness Follow-up Letter
Tara Richards, Deputy Minister

11. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS

11.1 Councillor Shawn Anderson
Deputy Mayor, April 1 - June 30, 2024

11.2 Councillor Jennifer Hoar
Deputy Mayor, January 1 - March 31, 2024

11.3 Councillor Ian Kennington
Deputy Mayor, July 1 - September 30, 2024

11.4 Councillor Mark Maffei
Deputy Mayor, October 1 - December 31, 2024

11.5 Mayor Marilyn McEwen

Mayor McEwen provided the following announcements:

- the Resort Development Strategy 2025 - 2027 open house will be held on November 13th from 5:00 PM to 7:00 PM at the Ucluelet Community Centre, and
- the Pacific Rim Arts Society's AGM will be held on November 17th from 2:00 PM to 5:00 PM at the Ucluelet Community Centre, in Activity Rooms 1 & 2.

Mayor McEwen attended:

- the Wild Pacific Trail AGM on November 3rd,
- the Committee of the Whole Meeting on November 5th, where 20 local societies provided updates of their organizations' activities,
- an Island Coast Economic Trust meeting on November 8th, where four applications were approved, and
- the Remembrance Day Ceremony and lunch at the Ucluelet Army & Navy Airforce Veterans Club on November 11th.

12. QUESTION PERIOD

12.1 Question Period

Patricia Sieber, Helen Road Resident, thanked Council for the thorough consideration given to the Hyphocus Island - Lot 543 project.

Mike Marriott, Bay Street Resident, Alliance Holdings Ltd., thanked Council for their timely consideration in finding a solution for the homeowners, and noted that his home is one of the properties encroaching on the District's property.

Marylin Vanthull, Bay Street Resident, Alliance Holdings Ltd., appealed to Council to consider rezoning the property to multi-family residential.

Art Skoda, Bay Street Resident, Alliance Holdings Ltd., requested that Council either reset the road allowance to 50 feet or issue encroachment permits for the homes along Bay Street and to do so expeditiously.

2024.2314.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council direct staff to prioritize a report back to Council with options to consider resolving the Alliance Holdings Ltd. matter, once information from the District's Solicitor has been received.*

CARRIED.

13. CLOSED SESSION

13.1 Procedural Motion to Move In-Camera

2024.2315.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the November 12, 2024, Regular Council Meeting be closed to the public pursuant to the following section of the Community Charter:

- *90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

CARRIED.

The meeting was closed to the public at 7:20 PM.

14. ADJOURNMENT

14.1 Procedural Motion to Adjourn

Council returned to open session at 7:28 PM.

Council reported that Robert Zurowski has been appointed to the Accessibility Committee for a term from November 13, 2024, through June 19, 2026.

2024.2316.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the November 12, 2024, Regular Council Meeting be adjourned at 7:28 PM.

CARRIED.

CERTIFIED CORRECT:

Duane Lawrence, Corporate Officer

Marilyn McEwen, Mayor



REGULAR MEETING OF COUNCIL

Held Electronically and in the George Fraser Community Room,
Ucluelet Community Centre, 500 Matterson Drive, Ucluelet
Tuesday, November 26, 2024 @ 4:00 PM

MINUTES

Present: **Chair:** Mayor McEwen
Council: Councillors Anderson, Hoar (Via Zoom), Kennington, and Maftai
Staff: Duane Lawrence, Chief Administrative Officer
Jeffrey Cadman, Director of Finance
Bruce Greig, Director of Community Planning
Abby Fortune, Director of Community Services
James MacIntosh, Director of Engineering Services
Joseph Rotenberg, Manager of Corporate Services
Nancy Owen, Executive Assistant

Regrets:

1. CALL TO ORDER

The November 26, 2024, Regular Council Meeting was called to order at 4:00 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

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2. LATE ITEMS

- 2.1 221 Minato Road - OCP & Subdivision Application - Flood Assurance Statement**
Joshua Hunt, CEO, ERIF Sustainable Solutions

2024.2317.REGULAR *IT WAS MOVED AND SECONDED:*

THAT Council amend the Agenda by adding the late item "221 Minato Road

– OCP & Subdivision Application – Flood Assurance Statement” as correspondence item 9.3.

CARRIED.

3. APPROVAL OF THE AGENDA

3.1 November 26, 2024, Regular Council Meeting Agenda

2024.2318.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the November 26, 2024, Regular Council Meeting Agenda be adopted as amended.

CARRIED.

4. ADOPTION OF MINUTES

4.1 October 29, 2024, Special Council Meeting Minutes

2024.2319.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the October 29, 2024, Special Council Meeting Minutes be adopted as presented.

CARRIED.

5. PUBLIC INPUT & DELEGATIONS

5.1 Delegations

Alex Taylor, Acting Director of Operations, Pacific Rim School District

Re: West Coast Bus Plans

The Pacific Rim School District was unable to present.

Nick Curry, Tourism Development Specialist, Tourism Ucluelet

Re: Tactical Plan and Update

The Delegate outlined the evolution of 4VI since Tourism Ucluelet (TU) started working with that organization including the role of its subsidiaries 4TVI Stewardship Group, the 4EVER Strategies, and the 4GOOD social impact fund. The Delegate also:

- presented past, present and projected tourism growth patterns including challenges anticipated for 2025;
- outlined TU's Tactical Plan, and
- detailed TU's 2025 goals and objectives, brand and other key strategies.

In response to Council questions, the Delegate clarified that there are two visitor centres, one downtown and one at the junction of

Highway 4 and the Tofino/Ucluelet Highway. The Delegate noted that Parks Canada does not plan to upgrade the facility at the Junction so there will be a time when TU has to upgrade the building or move that operation to another location.

**Bob Hansen and Caitlin Beaudin, WildSafeBC Pacific Rim
Re: Human-Bear Conflicts Overview, Path Ahead & Funding Request**

The Delegates outlined WildSafe BC's mandate as well as statistics related to the level of wildlife activity in the region and level of wildlife conflict. They noted increased wolf activity and explained that most wildlife conflict is associated with bears accessing residential waste carts and commercial bins. The Delegates raised concerns about increased wildlife conflict associated with the waste carts as bears are capable of intergenerational learning. The Delegates emphasized the need for waste carts to be properly anchored and secured using strong steel carabiners.

The Delegates outlined their educational offerings, electric fencing project, and their goals for 2025 which include:

- continuing to expand the Ucluelet WildSafe business network;
- helping to develop a Wildlife Attractant Bylaw for Ucluelet;
- increasing youth engagement;
- assisting Ucluelet with pursuing Bear Smart status; and
- securing long-term funding for a permanent fulltime staffing.

The Delegates sought a multi-year financial commitment from the District to partially finance a full-time community coordinator position. This involves increasing the District's annual funding level from \$4,000 to \$20,000. The Delegates noted that resort communities like Whistler have used Resort Municipality Initiative funds to support WildSafe.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. REPORTS

**7.1 ADU Covenant Authorization - 828 Rainforest Drive
*Maddie Haynes, Planning Assistant***

Bruce Greig, Director of Community Planning presented this report.

2024.2320.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council authorize the Mayor and Corporate Officer to execute the Section 219 restrictive covenant for 828 Rainforest Drive for registration at the Land Title Office.*

CARRIED.

**7.2 Resort Development Strategy for First Nations Projects
Abby Fortune, Director of Community Services**

Ms. Fortune presented this report.

Council discussed the proposed projects.

2024.2321.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council direct staff to engage Yuułu?it?athon formalizing support and guidance on proposed heritage and cultural awareness projects funded through the Resort Municipality Initiative in an amount up to \$95,202 as part of the 2022 - 2024 Resort Development Strategy.*

CARRIED.

**7.3 2025-2029 Five-Year Financial Plan - Capital Projects (Verbal Report)
Jeffrey Cadman, Director of Finance**

Mr. Cadman presented this report and noted key dates in the annual budget process, and outlined proposed capital projects and expenditures identified in the draft 2025 - 2029 Five-Year Financial Plan. These projects relate to maintaining, improving and replacing existing capital assets as well as the construction of new capital assets. Mr. Cadman concluded his presentation by outlining the District's current debt load.

In response to Council questions, Staff clarified if the budget process proceeds according to schedule, Council will be in a position to adopt the 2025 - 2029 Five-Year Financial Plan in March.

**7.4 2023 Annual Report
Joseph Rotenberg, Manager of Corporate Services**

Mr. Rotenberg presented this report.

2024.2322.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council adopt the District of Ucluelet 2023 Annual Report as attached.*

CARRIED.

**7.5 2025 Annual Council Meeting Schedule
Joseph Rotenberg, Manager of Corporate Services**

Mr. Rotenberg presented this report.

Councillor Maftai left the meeting at 5:08 pm and returned to the meeting at 5:12 pm.

2024.2323.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council adopt the 2025 Annual Council Meeting Schedule as presented in Appendix A to Report No. 24-118, and direct Staff to give notice of the 2025 Annual Council Meeting Schedule.*

CARRIED.

2024.2324.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council receive the revised Five-Year Financial Plan Meeting Schedule (2025 – 2029) as presented in Appendix B to Report No. 24-118.*

CARRIED.

7.6 2025 Conference Attendance Schedule **Joseph Rotenberg, Manager of Corporate Services**

Mr. Rotenberg presented this report.

2024.2325.REGULAR *IT WAS MOVED AND SECONDED:
THAT Mayor and Council are authorized to attend and represent the District of Ucluelet at the conferences listed in the 2025 Conference Attendance Schedule attached as Appendix A to report No. 24-119.*

CARRIED.

8. NOTICE OF MOTION

There were no notices of motion.

9. CORRESPONDENCE

9.1 Management and Operations of Public Washrooms in the Ucluelet Aquarium Building **Laura Griffith-Cochrane, Executive Director, Ucluelet Aquarium Society**

Council brought this correspondence item forward for discussion.

In response to Council questions, staff outlined current District responsibilities as they relate to operating the referenced washrooms and explained the Ucluelet Aquarium Society is seeking control over the washrooms and to rearrange the space.

2024.2326.REGULAR *IT WAS MOVED AND SECONDED:
THAT Staff report back on the Ucluelet Aquarium bathroom change.*

CARRIED.

9.2 Housing Accelerator Fund - District of Ucluelet Reply

Marilyn McEwen, Mayor, District of Ucluelet

Council brought this correspondence item forward for discussion and provided background on the value of the Housing Accelerator Fund to the District.

9.3 221 Minato Road - OCP & Subdivision Application - Flood Assurance Statement

Joshua Hunt, CEO, ERIF Sustainable Solutions

This correspondence item was brought forward for discussion. The following summarizes the Council and Staff comments:

Mayor McEwen:

- summarized Kerr Wood Leidel Ltd's (the "KWL") finding in their draft report titled "Flood Assessment for 221 Minato Road, Ucluelet" (the "report"), and the letter requested by the proponent (the "letter") that, if issued, would confirm that the level of risk set out in the report is acceptable to Council;
- explained that the District does not have a risk tolerance policy and recommended that the report and letter request be referred to the District's solicitor and insurer for comment on liability;
- noted that the proponent is working hard to develop affordable housing on a difficult site and if the development is approved, Ucluelet would be the first community in British Columbia to authorize a development in a flood zone after receiving appropriate assurances;
- further noted that a covenant may not successfully prohibit lawsuits against the District and that she has a number of questions related to the District's liability that should be answered by the District's solicitors and insurer before Council proceeds with the requested letter; and
- explained that an author of the report, noted there would be no liability for Council or Staff associated with issuing the requested letter and referenced a document in the Province of British Columbia Flood Hazard Area Land Use Management Guidelines (the "guidelines") which is a covenant template intended to indemnify Staff and Council (the "covenant template").

Councillor Kennington:

- stated that he is comfortable with the report and issuing the letter requested by the proponent which is necessary for KWL to complete their report;
- noted that the flood assurance is being provided by a subject matter expert that developed the guidelines;
- submitted that the risk identified in the report is low, other

uncommon risks are more likely than the risk of mortality outlined in the report, and the greatest risk is to individuals on the ground, such as trail users;

- explained that liability issues can be addressed using the covenant template in the guidelines and covenants could be reviewed by the District's solicitors at a later date;
- clarified that the 11 homes on Lot 3 would fund the affordable housing units in the development and noted the importance of developing affordable housing in Ucluelet;
- reasoned that regardless of whether there is liability associated with this development, Council needs to take responsibility for housing residents and in doing so, may require the District to take risks;
- advocated against seeking legal advice at this time because it would delay and therefore jeopardize the project which includes much needed affordable housing, and because of the covenant templates in the guidelines should protect the District, Council and Staff from liability;
- noted that the flood assurance statement is not required by provincial legislation, site specific analysis is sufficient, and the District should have sought legal advice about how to receive and consider the report prior to requesting it; and
- recommended that to avoid delays the District should move project elements forward in parallel rather than sequentially.

Councillor Maftai:

- recommended that Council issue the letter requested by the proponent at this point since there is a significant need for affordable housing, the level of risk identified by the report is low, delays could escalate project costs and in turn project viability, and the District would not take on liability by issuing the letter; and
- noted that Council could receive input from the District's lawyer and insurer on the risk to the District at a later date and any legal advice at this time would be of limited value.

Councillor Anderson:

- recommended issuing the requested letter now because the identified risk is low, the need for affordable housing is high, and project delays will have financial ramifications for end users, including those interested in the proposed affordable units;
- acknowledged that the report was prepared by industry experts and by issuing the letter Council would be confirming that they reviewed the report and Council accepts the low level of risk associated with Lot 3;

- reasoned that all actions come with risk, the risk level identified in the report is low, and the risk of mortality identified in the report (1 in 142,000) is lower than the United Kingdom's risk tolerance (1 in 100,000). Councillor Anderson noted higher-risk developments located in fire interface areas in other communities in British Columbia;
- compared the risk associated with the development with the risk of not building affordable housing;
- explained that the proponent met with the Fire Chief to discuss risk management and evacuation plans for the property, and the proponent has made changes to their site plan to address identified risks;
- noted Council's strategic priorities focus on enhancing development by reducing barriers and tsunami risks are mitigated for the majority of the development other than Lot 3; and
- highlighted the template covenant in the guideline intended to protect the municipality against liability.

Councillor Hoar:

- recommended issuing the letter now as the risk set out in the report is acceptable and the report is sufficient due diligence; and
- opposed delaying issuing the letter because it would delay the proposed development which includes affordable units.

In response to Council questions the Chief Administrative Office:

- recommended that the report be reviewed by a third party and referred to the District's solicitor and insurer for comment on the District's liability as issuing the letter may have lasting liability implications for the Community and create unforeseen challenges for this development;
- explained that if Council issues the letter, it is establishing that Council accepts the level of risk outlined in the report (including the risk of mortality associated with the development of Lot 3 (1:142,000 annually) and accepts the accompanying liability;
- clarified that the report is seeking confirmation from Council that the level of risk associated with permitting development on Lot 3 (which is identified as low), is acceptable. Staff cannot advise Council on this issue without additional time to complete due diligence by consulting with the District's lawyers and insurer. He went on to clarify that the legal advice would not quantify or qualify the report, instead, it would provide information on the implications to the community of accepting the level of risk outlined in the report by issuing the letter;
- noted that the requested letter is new territory, as Staff is unaware of a subdivision that was approved in a tsunami risk

area after related legislation was enacted, the Province of British Columbia has a zero-tolerance risk policy, and the District does not have a risk tolerance policy;

- reasoned that to determine what the District's risk tolerance is Council should consider what the District's potential liability would be if the risk arises. In this case, Council should consider what liability would arise if there was damage to property, damage to infrastructure, or loss of life arising from a tsunami event that affected Lot 3. The CAO noted that Staff do not know what this liability would be;
- noted that Staff cannot provide legal advice on the efficacy of the covenant templates in the guidelines but noted that covenants are not generally an effective tool for prohibiting lawsuits; and
- clarified that the Flood Assurance Statement was not optional under the provincial legislation as municipalities are not permitted to allow development in a flood risk area without a flood assurance statement.

In response to Council questions, the Director of Community Planning:

- noted that it is unusual for municipalities to allow construction in areas that may be prone to flooding and to take on associated liability, and explained that provincial subdivision approval framework generally aims at avoiding development in these areas;
- clarified that the engineers are willing to provide the flood assurance statement for Lots 1, 2, 4 and 5 but will not provide a flood assurance statement for Lot 3. As a result, the letter is requesting that the District accept the liability associated with allowing development on Lot 3. He recommended that Council seek further information from its lawyers and insurer, before determining whether to accept this liability;
- explained that the template covenant in the guidelines may not be relevant as they are intended to be used when a flood assurance statement is provided with no conditions and there is no request for the local government to tolerate a level of risk. This is not the case here, as the report indicates there is a risk and the letter requests that Council tolerate that risk; and
- reiterated that staff are unaware of a subdivision that has been approved with a municipality accepting some level of risk.

2024.2327.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council direct staff to prepare a letter acknowledging the risk assessment provided by Kerr Wood Leidel Consulting Engineers in their report 'Flood Assessment 221 Minator Road, Ucluelet' as acceptable, on the condition that the BC drafted waiver is signed protecting staff and Council from any liability.*

CARRIED.

2024.2328.REGULAR *IT WAS MOVED AND SECONDED:*

THAT Council has reviewed the Risk Assessment prepared by Kerr Wood Leidel for 221 Minato Road, Ucluelet and confirms that the risk set out in the report is acceptable including:

- 1. That the development may proceed in the absence of a standard dike.*
- 2. That the development of Lot 3 with 11 houses represents a nominal increase to the housing density on the DoU tsunami floodplain.*
- 3. That the risk of mortality associated with the development of Lot 3 at 1:142,000 annually is acceptable.*

CARRIED.

10. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS

10.1 Councillor Shawn Anderson ***Deputy Mayor, April 1 - June 30, 2024***

Councillor Anderson attended a Ucluelet Chamber of Commerce Economic Development Committee meeting, where opportunities to implement the blue economy were discussed with representatives throughout the region. Councillor Anderson also attended an open house on projects proposed to be part of the District's Resort Development Strategy which will be considered by Council at a later date.

10.2 Councillor Jennifer Hoar ***Deputy Mayor, January 1 - March 31, 2024***

10.3 Councillor Ian Kennington ***Deputy Mayor, July 1 - September 30, 2024***

Councillor Kennington attended a Ucluelet Chamber of Commerce Economic Development Committee Meeting where next steps for moving the blue economy forward were discussed.

10.4 Councillor Mark Maffei ***Deputy Mayor, October 1 - December 31, 2024***

Councillor Maffei attended the second last Seniors Luncheon hosted by Forest Glenn where he provided a presentation about the Raincoast Education Society.

10.5 Mayor Marilyn McEwen

Mayor McEwen thanked personnel for their response to the bomb cyclone and noted the following upcoming events:

- Seniors Luncheon hosted at Forest Glenn on November 27th;
- A ribbon cutting on November 29th to celebrate the completion of

- the Peninsula Road Safety and Revitalization Project;
- Midnight Madness on November 29th, during which Council will serve hot chocolate at the Village Green;
- Ukee Christmas Craft Fair on December 1st at the Ucluelet Secondary School gym;
- Community Christmas Lunch on December 4th.

Mayor McEwen attended:

- a Barkley Community Forest Board of Directors meeting on November 13. The Mayor noted new signage regarding the forest's location will be unveiled soon;
- Alberni-Clayoquot Regional District (ACRD) Board meeting on November 13;
- an open house on projects proposed to be part of the District's Resort Development Strategy which will be considered by Council at a later date. The Mayor encouraged residents to provide input by completing the related survey; and
- the Pacific Rim Arts Society (PRAS) Annual General Meeting on November 17th, where PRAS celebrated their 55th year in operation.

11. QUESTION PERIOD

Laura Griffith-Cochrane, Ucluelet Aquarium Society Executive Director, expanded on her letter by identifying specific challenges with co-managing the washrooms with the District. She noted that the Society is requesting that the exterior entrance to the washrooms be closed and access be through the Aquarium only. Users would be allowed to access the washrooms without paying an entrance fee for the Aquarium.

Joshua Hunt, ERIF Chief Executive Officer, noted that delivering affordable housing requires a great team to address obstacles. He further noted that the Tsunami Policy is a moving target that will evolve as technology progresses and risks can be mitigated by working together to find solutions. Mr. Hunt noted that a cooperative approach will be required to deliver affordable housing.

12. ADJOURNMENT

12.1 Procedural Motion to Adjourn

2024.2329.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the November 26, 2024, Regular Council Meeting be adjourned at 6:38PM.

CARRIED.

CERTIFIED CORRECT:

Duane Lawrence, Corporate Officer

Marilyn McEwen, Mayor



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 12:00 p.m. five clear days before a Council Meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive 10 minutes early and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor McEwen.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email info@ucluelet.ca.

Requested Council Meeting Date: Feb 25th, 2025 Tuesday

Organization Name: Island Health

Name of person(s) to make presentation: Dr. Charmaine Enns, MHO

Topic: MHO report on community impacts of alcohol

- Purpose of Presentation:
- Information only
 - Requesting a letter of support
 - Other (provide details below)

Please describe:

This report will provide Mayor and Council with local data related to alcohol, including consumption rates, outcomes and possible, evidence based, interventions.

Contact person (if different from above): Jennifer Stigter

Telephone Number and Email: 250.331.8591 jennifer.stigter@islandhealth.ca

- Will you be providing supporting documentation? Yes No
- If yes, what are you providing? Handout(s) PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

The personal information you provide on this form is collected under s. 26(c) of the FOIPPA and will be used for the purpose of processing your application to appear as a delegation before the District of Ucluelet Council. The application will form part of the meeting's agenda and will be published on the website. Your personal telephone number and e-mail address will not be released except in accordance with the Freedom of Information and Protection of Privacy Act. Questions about the collection of your personal information may be referred to the Manager of Corporate Services 200 Main Street, PO Box 999, Ucluelet BC, V0R 3A0 or by telephone at 250-726-7744.



DISTRICT OF UCLUELET

Request to Appear as a Delegation

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Please arrive 10 minutes early and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor McEwen.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email info@ucluelet.ca.

Requested Council Meeting Date: 25th February 2025

Organization Name: Clayoquot Biosphere Trust

Name of person(s) to make presentation: Michelle Hall

Topic: Grants in Aid - UNESCO Biosphere Region 25th celebration

- Purpose of Presentation:
- Information only
 - Requesting a letter of support
 - Other (provide details below)

Please describe:

I would like to share details about the community event that CBT will host to celebrate 25yrs of a UNESCO Biosphere Region designation. CBT have applied for a grants in aid from DOU to support part of the event.

Contact person (if different from above): _____

Telephone Number and Email: michelle@clayoquotbiosphere.org | 250 522 0142

Will you be providing supporting documentation? Yes No

- If yes, what are you providing?
- Handout(s)
 - PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

The personal information you provide on this form is collected under s. 26(c) of the FOIPPA and will be used for the purpose of processing your application to appear as a delegation before the District of Ucluelet Council. The application will form part of the meeting's agenda and will be published on the website. Your personal telephone number and e-mail address will not be released except in accordance with the Freedom of Information and Protection of Privacy Act. Questions about the collection of your personal information may be referred to the Manager of Corporate Services 200 Main Street, PO Box 999, Ucluelet BC, V0R 3A0 or by telephone at 250-726-7744.



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive 10 minutes early and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor McEwen.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email info@ucluelet.ca.

Requested Council Meeting Date: February 25th/2025

Organization Name: Westcoast Community Resources Society

Name of person(s) to make presentation: Jill McQuaid and Laurie Hannah

Topic: Affordable Housing and WCRS

Purpose of Presentation: Information only
 Requesting a letter of support
 Other (provide details below)

Please describe:

Westcoast Community Resources Society would like to share information with council on affordable housing and the impact it's had on our programs.

Contact person (if different from above): _____

Telephone Number and Email: 250-726-2939 housing@wccrs.ca

Will you be providing supporting documentation? Yes No

If yes, what are you providing?

Handout(s)

PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

DISTRICT OF UCLUELET**Bylaw No. 1370, 2025**

A Bylaw to Adopt the Five-Year Financial Plan
for the Period 2025 to 2029 Inclusive

WHEREAS Section 165 of the Community Charter requires a Municipality to annually prepare and adopt a financial plan, by bylaw, in each year; and

WHEREAS expenditures not provided for in the financial plan or the financial plan as amended, are not lawful except in the event of an emergency;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

Citation

1. This bylaw may be cited for all purposes as the "**District of Ucluelet 2025 - 2029 Financial Plan Bylaw No. 1370, 2025**".

Objectives and Policies

2. Schedule "A" attached to and forming part of this bylaw, sets out the objective and polices for the period January 1, 2025 to December 31, 2029.

Consultation

3. Pursuant to Section 166 of the Community Charter, public consultation occurred throughout the budget process beginning in November 2024. As well, online feedback took place until February 10, 2025.

Repeal

4. The District of Ucluelet 2024 - 2028 Financial Plan Bylaw No. 1339, 2024 is repealed.

READ A FIRST TIME this 11 day of **February, 2025**.

READ A SECOND TIME this 11 day of **February, 2025**.

READ A THIRD TIME this 11 day of **February, 2025**.

ADOPTED this ** day of ***, ****.

CERTIFIED CORRECT; "District of Ucluelet 2025 – 2029 Financial Plan Bylaw No. 1370, 2025.

Marilyn McEwen
Mayor

Duane Lawrence
Corporate Officer

THE CORPORATE SEAL of the
District of Ucluelet was hereto
affixed in the presence of:

Duane Lawrence
Corporate Officer

Schedule "A"
"District of Ucluelet 2025 - 2029 Financial Plan Bylaw No. 1370, 2025"

Statement of Objectives and Policies:

In accordance with Section 165(3.1) of the Community Charter, municipalities are required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

- 1) For each of the funding sources described in Section 165(7) of the Community Charter, the proportion of total revenue that is proposed to come from that funding source;
- 2) The distribution of property value taxes among the property classes that may be subject to taxes; and
- 3) The use of permissive tax exemptions.

The current financial plan provides for \$27,247,993 to be generated for the 2025 year.

Revenue Objectives

- a) The District will review fees and charges regularly to maximize recovery of the cost of service delivery;
- b) The District will actively pursue alternative revenue sources to help minimize property taxes;
- c) The District will consider market rates and charges levied by other public and private organizations for similar services in establishing rates, fees and charges;
- d) The District will establish cost recovery policies for fee-supported services, and these policies will consider whether the benefits received from the service are public and/or private;
- e) The District will establish cost recovery policies for the services provided for other levels of government;
- f) General Revenues will not be dedicated for specific purposes, unless required by law or generally accepted accounting practices (GAAP); and
- g) The District will develop and pursue new and creative partnerships with government, community institutions (schools, churches), and community groups as well as private and non-profit organizations to reduce costs and enhance service to the community.

<u>REVENUE</u>	<u>2025</u>	<u>Percent of total</u>
Property Taxes	\$6,144,351	22.55%
1% Utility Taxes	47,155	0.17%
Federal/Provincial in Place of Taxes	92,033	0.34%
Total Taxes	\$6,283,539	23.06%
Business Licences	223,000	0.82%
Cemetery	4,080	0.01%
DCC	0	0.00%
Debt Funding	4,014,029	14.73%
Grants from other levels of government	6,779,965	24.88%
Harbour	440,889	1.62%
Interest	535,444	1.97%
Permits	158,250	0.58%
Protective Service Agreements	81,280	0.30%
Parking Program	400,000	1.47%
Miscellaneous Fees & Cost Recovery	52,339	0.19%
Recreation Fees	522,576	1.92%
Sewer System	613,600	2.25%
Transfers from Surplus/Reserves	6,273,002	23.02%
Water System	866,000	3.18%
Total Revenue	\$27,247,993	100.00%

Surplus Funds Objective

The Community Charter does not allow municipalities to plan for an operating deficit (i.e. where expenditures exceed revenues). To ensure this situation does not occur, revenue projections are conservative and authorized expenditures will be closely monitored. The combination of conservative revenue projections and controlled expenditures should produce a modest annual operating surplus.

Debt Objective

- a) One-time capital improvements and unusual equipment purchases;
- b) When the useful life of the capital project will exceed the term of financing;
- c) Major equipment purchases;
- d) The maximum borrowing amount to be limited to what is allowed under the Community Charter; and
- e) Reserves are to be considered as a funding source before debt.

Reserve Funds Objective

- a) Provide sources of funds for future capital expenditures;
- b) Provide a source of funding for areas of expenditure that fluctuate significantly from year to year (equipment replacement, special building maintenance, etc.);
- c) Protect the District from uncontrollable or unexpected increases in expenditures or unforeseen reductions in revenues, or a combination of the two;
- d) Provide for working capital to ensure sufficient cash flow to meet the District's needs throughout the year; and
- e) Staff will facilitate Council's review of the amount of reserve funds available on an annual basis.

Proportion of Taxes Allocated to Classes Objective

Council's goal is to ensure that there is a fair and equitable apportionment of taxes to each property class. The apportionment to each class is calculated using the multipliers determined by Council prior to preparing the annual tax rate bylaw. The tax multipliers will be reviewed and set by Council annually.

Permissive Tax Exemptions Objective

The District of Ucluelet Council reviews and passes a permissive exemption bylaw to exempt certain properties from property tax in accordance with guidelines set out under Sections 220 and 224 of the Community Charter. Although there is no legal obligation, Council may choose to grant exemptions as a method of recognizing organizations within our community which enhance the quality of life for community residents.

The permissive exemptions are evaluated with consideration to minimizing the tax burden to be shifted to the general taxpayer.

Development Cost Charges Objective

Development cost charges will be used to help fund capital projects deemed to be required in whole or in part due to development in the community. These charges will be set by a bylaw and reviewed regularly as outlined in the bylaw to ensure that the project estimates remain reasonable and the development costs charged are aligned with the strategic goals of Council.

REVENUE	2025	2026	2027	2028	2029
Property Taxes	\$6,144,351	\$6,513,012	\$6,838,663	\$7,043,823	\$7,255,138
1% Utility Taxes	47,155	47,352	47,852	48,352	48,852
Federal/Provincial in Place of Taxes	92,033	93,874	95,751	97,666	99,620
Total Taxes	\$6,283,539	\$6,654,238	\$6,982,266	\$7,189,841	\$7,403,610
Business Licences	223,000	227,460	232,009	236,649	241,382
Cemetery	4,080	4,162	4,245	4,330	4,416
DCC	0	0	2,500,000	0	0
Debt Funding	4,014,029	7,229,611	11,217,052	4,636,848	9,248,803
Grants from other levels of government	6,779,965	4,772,944	1,473,094	949,271	949,271
Harbour	440,889	449,707	458,701	467,875	477,233
Interest	535,444	120,728	123,143	125,605	128,118
Permits	158,250	161,395	164,603	167,875	171,213
Protective Service Agreements	81,280	81,566	81,857	82,154	82,757
Parking Program	400,000	500,000	500,000	500,000	500,000
Miscellaneous Fees & Cost Recovery	52,339	53,444	55,622	56,756	20,000
Recreation Fees	522,576	533,123	543,891	554,885	566,111
Sewer System	613,600	687,613	704,473	722,019	740,282
Transfers from Surplus/Reserves	6,273,002	440,000	100,000	50,000	51,000
Water System	866,000	883,300	900,946	918,944	937,303
Total Revenue	\$27,247,993	\$22,799,291	\$26,041,902	\$16,663,052	\$21,521,499

<u>Expenses</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Operational Expenses					
Administration Expenses	\$2,105,878	\$2,167,197	\$2,205,775	\$2,241,798	\$2,291,006
Amortization	1,491,750	1,536,118	1,580,700	1,625,428	1,665,364
Building Inspection Expenses	145,020	149,831	154,804	159,944	165,257
Bylaw Expenses	220,767	251,427	259,900	268,662	277,723
Fiscal Services (Debt)	119,669	968,957	968,957	1,676,697	1,676,697
Harbour Expenses	396,935	404,874	413,284	421,630	430,145
Planning Expenses	587,079	605,272	620,694	635,673	651,015
Protective Services Expenses	551,070	596,752	611,426	626,466	641,882
Public works Expenses	1,715,249	1,737,451	1,770,303	1,803,808	1,843,941
Recreation Expenses	1,297,596	1,332,711	1,362,436	1,392,839	1,394,013
Sewer Expenses	625,378	642,366	658,425	674,886	691,758
Water Expenses	907,549	1,131,901	1,155,198	1,178,078	1,203,555
Total Operations Expenses	\$10,163,940	\$11,524,857	\$11,761,902	\$12,705,909	\$12,932,356

Capital Expenses					
Affordable Housing	\$1,025,000	\$0	\$0	\$0	\$0
Buildings	325,000	219,000	0	50,000	3,070,000
Emergency Services	950,000	600,000	10,000,000	0	0
Fleet	480,000	50,000	0	120,000	120,000
Parks & Recreation	720,000	140,000	200,000	450,000	0
Roads	0	0	300,000	50,000	300,000
Harbour	499,000	300,000	0	0	0
Water	5,820,000	4,616,000	2,520,000	55,000	20,000
Sewer	7,265,053	5,349,434	1,260,000	3,232,143	5,079,143
Total Capital Expenses	\$17,084,053	\$11,274,434	\$14,280,000	\$3,957,143	\$8,589,143
Total Expenses	\$27,247,993	\$22,799,291	\$26,041,902	\$16,663,052	\$21,521,499



REPORT TO COUNCIL

Council Meeting: February 11, 2025
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JEFFREY CADMAN, DIRECTOR OF FINANCE

FILE No: 3900-25 BYLAW No. 1370

SUBJECT: 2025 – 2029 FIVE-YEAR FINANCIAL PLAN

REPORT No: 25-13

ATTACHMENT(s): APPENDIX A – DISTRICT OF UCLUELET 2025-2029 FINANCIAL PLAN BYLAW No. 1370, 2025
APPENDIX B – BUDGET FEEDBACK 2025

RECOMMENDATION(s):

THAT Council give first, second and third reading to *District of Ucluelet 2025 - 2029 Financial Plan Bylaw No. 1370, 2025*.

BACKGROUND:

Five-Year Financial Plan Bylaw

Section 165 of the *Community Charter* states:

165 (1) A municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted.

The financial planning period is five years and must set out the objectives and policies of the municipality in relation to each of the funding sources, the distribution of property tax values for each of the classes that are subject to tax, and the use of permissive tax exemptions.

The Financial Plan must also set out the proposed expenditures, funding sources, and transfers between funds. The proposed expenditures must have separate amounts for principal and interest on municipal debt, capital additions, and any amounts required for deficiencies from one year to another.

In addition, the Financial Plan must set out separate funding sources for property taxes, parcel taxes, fees, borrowing, and all other sources. Transfers between funds must set out separate amounts for each reserve fund and accumulated surplus.

If actual expenditures and transfers to other funds for a year exceed actual revenues and transfers from other funds for the year, the deficiency must be included in the next year's financial plan as an expenditure in that year.

Further, under Section 166 of the *Community Charter*, a Council must undertake a process of public consultation regarding the proposed Financial Plan before the bylaw can be adopted. Public consultation was undertaken throughout the budget process beginning in November

2024. This included Council Meetings on November 26, 2024, December 10, 2024 and January 30, 2025. All presentations to date are accessible on the District's website. An in person open house was also held January 30, 2025, and online feedback was invited until February 10, 2025. All written feedback is included in this agenda package for review.

POLICY OR LEGISLATIVE IMPACTS:

The 2025-2029 Financial Plan Bylaw completes the Financial Plan process for 2025 and enables the District of Ucluelet to execute the budget as proposed. The Tax rate bylaw will be presented as soon as the ACRD tax rates are available.

Respectfully submitted: Jeffrey Cadman, Director of Finance

From: [Dario Phillips](#)
To: [Community Input Mailbox](#)
Subject: Request for permanent Tennis / Pickleball Courts in Ucluelet
Date: February 12, 2025 4:01:56 PM

[External]

Hi,

As a resident of Ucluelet and participant in Tennis and pickleball, I would like the district to include an expenditure of \$400k to construct an outdoor tennis court with lines for 2 pickleball courts for the upcoming fiscal year or 2026 fiscal year.

My family, friends, and community members all enjoy Tennis and Pickleball and there is currently not a dedicated space to play. We travel to Tofino where they have amazing courts that attract tourists and help locals socialize and have fun together.

Thank you,
Dario Phillips

, Ucluelet, BC V0R 3A0



Dario Phillips | Co-founder

W slowtide.co
P 714-887-7149
E dario@slowtide.co
IG [@slowtide](https://www.instagram.com/slowtide)

From: [Community Input Mailbox](#)
To: [Community Input Mailbox](#)
Subject: FW: Report to Mayor & Council for the February 25th., 2025 Council Meeting
Date: February 20, 2025 4:53:28 PM
Attachments: [Property Tax Increases 2023-2025 Council Submission 02-2025.docx](#)
[PROPERTY TAXES - Impact of Increases 2024 - 2025.xlsx](#)

From: Geoff Lyons <[REDACTED]>
Sent: February 19, 2025 11:11 AM
To: Info Ucluelet <info@ucluelet.ca>
Subject: Report to Mayor & Council for the February 25th., 2025 Council Meeting

[External]

Hello,

Please find, attached, a report and spreadsheet for the upcoming February 25th, Council Meeting (5 pages).

Would you please add this to the Meeting Agenda.

Unfortunately, I will be out of town on that date, and therefore unavailable to talk to the submission; however, I believe it is self-explanatory.

If there are any problems, please feel free to contact me via email, or at the cell phone number identified below.

Sincerely,

Geoff Lyons

[REDACTED] Street, Ucluelet

Cell:- [REDACTED]

Geoffrey Lyons

Ucluelet, BC
V0R3A0

February 17th, 2025

Attention Mayor & Council
Ucluelet

Dear Mayor & Council Members.

REVIEW OF UCLUELET PROPERTY TAXES – RESIDENTIAL COMPONENTS

Please accept this input as reflecting my genuine concern in respect of the drastically increased Property Taxes for ALL Ucluelet residences; and, while not addressed in this submission, the concurrent increases in Business Property Taxes.

WHAT CAN BE DONE?

❖ Present Status of Taxation being Used to Meet Operating & Capital outlays Based on the present Budgeted Expenses

As an explanation of these increases, attached is a simple comparative spreadsheet, comparing Property Taxes from 2023 through to the proposed taxes for 2025.

This comparison period covers council's present tenure; and, while I acknowledge that you entered your council positions at an extremely sensitive time, with the need to address the issue of Water Treatment; which, as we all know, has been possibly one of the most controversial issues since the loss of Forestry jobs in our community in the late 1990's.

However, as can be seen from the spreadsheet, the addressing of this and many other Operational and Capital demands; resulted in substantial increases in Property Taxes.

- Namely, should the proposed 2025 increase be accepted, as an example on my own property, this will result in what amounts to a 42% increase in just 2 years.

But even more alarming:

- On the "Average", comparable Residential properties, in this 2-year period, an average of **55% increase?**

From what I understand, and with sincere thanks to your Manager of Finance, Jeff Cadman for his provision of certain freely available data. It appears the intention of most

of the increased **2024** Property Tax Mill-rates was to generate \$1,000,000 in additional Capital, to meet the increasing needs specifically for the Water Treatment Upgrades.

At that time in 2024 there was a graph developed projecting subsequent increase aimed at raising additional Capital. This identified the necessary Mill-Rate increase to achieve in this case the additional **\$1,000,000 for 2024**.

Which resulted in exorbitantly higher Property Taxes, as can be seen on my spreadsheet of, in the **Average Residential Properties, an additional 55% increase from the 2023 year to this 2025 Tax-Year**.

Even before any adjustment of the existing 2024 Mill-Rate (3.0094) this rate) further serves to collect an additional **\$1,000,000 in 2025** (*not withstanding any change in Assessed values for 2025*).

However, Council have now undertaken, in January, an additional revision to collect, not just the \$1,000,000 to be generated in 2024/2025; but a further \$500,000 by way of a **revised Mill-rate of 3.4297**.

Providing a cumulative Property Tax of \$2,500,000 over 2024 & 2025.

❖ **OPTIONS TO CONSIDER IN ORDER TO REDUCE SPENDING AND THEREBY LOWER PROPERTY TAXES**

This brings us to the other side of the equation. What can be done to address the monetary need of the Municipality, in order to lower the Operating and Capital needs?

The District has endured many difficult years, with, I would venture to say, some actually worse than the existing challenges.

For example, some of you were here during the demise of the logging company - MacMillan Bloedel Ltd, as a result of the War-in-the Woods. Which resulted in the loss of some 220 direct jobs (and, of course, the families of those employees); plus, the associated loss of probably another 100 positions within associated service-providing industries, along with the devastating impact on accommodation and restaurant business. Affecting almost every family in Ucluelet.

So many people were forced out of work, some tried to adapt, but the majority, out of necessity, had to move elsewhere to seek suitable employment.

At the same time, the Fishing Industry was experiencing a drastic down-turn.

The Municipality needed to undergo a period of “belt-tightening” never before experienced.

However, Council accepted the challenge and began restricting all but essential expenditures. The niceties and improvements of many things to which the residents had become accustomed, in a well-paid Logging and Fishing town, were deferred.

If you would allow me to suggest revisiting some of the austerities enacted in those times:-

In no specific order I would like to suggest that in 2025 Council consider the following:-

- All enhancement to Municipal Beautification and Park expenditures be curtailed;
- The Fire Dept defer any replacement of equipment upgrades;
- Public Works also forgo replacing of vehicles and other major outlays, until things get more financially viable;
- Development Cost Charges (DCC's) be reviewed with the intention of loading major Utilities etc., onto major developers, to ensure that it is not the present residents and businesses who are billed for necessary work to accommodate extra services (I hear the existing sewer is at capacity; surely new buildings need to be the ones “paying” for the additional capacity – which should be reflected in the DCC's);
- “Amenities” from developers, which I understand, are now addressed, differently, should be maximized in all new Development Permits;
- All external grants and other sources of funding should be thoroughly examined;
- The UCC, which was built with the intention of attracting seminars and retreats (with a cooperative understanding with BlackRock and other accommodation providers to look after those guests) Understandably these activities would need to be undertaken outside of the peak tourism seasons, but they would address the operating costs of the UCC;
- Following the demise of the logging industry for a few years in early 2000, wage/salary increases were frozen. Perhaps this is too much to ask at this time, but certainly minimum adjustments could be made.
- All Departments be asked to reduce any Operating and Capital expenditures that are unlikely to be undertaken in 2025 (historically, many approved expenditures never actually take place in the year they are approved. By removing those items from the budget it serves to reduce the tax bill for this year).
- This list is not all inclusive; I am sure that with a little brain-storming other options could be considered to provide a temporary reprieve to the potential 55% increase over just 2 years?

❖ **OTHER OPPORTUNITIES TO REDUCE THE TAX BURDEN TO RESIDENTS**

As you know, there as been a significant endowment from the Barkley Community Forest Corporation. Some \$5,325,000 in the 10 years of its operation.

I understand that some of this has been allocated to specific projects; however, there is a portion remaining in reserves. I am not suggesting that it all be directed to this emergency situation, but perhaps some could be dedicated to the Water Treatment Capital, thereby offering some financial relief to the Property Tax demand?

Thank you for permitting me the opportunity to offer these suggestions; I trust that you will receive them, not as a criticism of your actions, but simply an alternative option to address what I see as a genuine threat to the livelihood of many of our residents. My wife and I would find a way to pay these bills, but I fear many new families, and others on limited income, will be facing an extremely difficult time should this new regime of inflated Property Taxes continue.

Sincerely



Geoff Lyons


Ucluelet, BC

COMPARISON OF INCREASES TO PROPERTY TAXES - RESIDENTIAL

RESIDENTIAL

COMPARISON OF PROPERTY TAXES 2023-2025 - RESIDENTIAL

Street	2023	% Increase	2024	% Increase	2025 Projected	% Increase
Property Valuation	\$ 767,000		\$ 740,000		\$ 712,000	
Mill-Rates	2.2428		3.0094		3.4297	
District of Ucluelet Portion	\$ 1,720	Base	\$ 2,227	129.48%	\$ 2,442	141.98%

2024-2025	
-3.78%	Prop value
9.65%	Annual Increase

COMPARISON OF PROPERTY TAXES 2023-2025 - RESIDENTIAL

<u>Average Residential</u>	2023	% Increase	2024	% Increase	2025 Projected	% Increase
Property Valuation	\$ 897,000		\$ 965,000		\$ 907,000	
Mill-Rates	2.2428		3.0094		3.4297	
District of Ucluelet Portion	\$ 2,012	Base	\$ 2,904	144.35%	\$ 3,111	154.63%

2024-2025	
-6.01%	Prop value
7.12%	Annual Increase

COMPARISON OF PROPERTY TAXES 2022-2025

Street		\$ 2,022	%	2023	% Increase	2024	% Increase	2025 Projected	% Increase
Property Valuation		\$ 712,000		\$ 740,000		\$ 767,000		\$ 712,000	
al (All		\$ 3,447	Base	\$ 3,522	102.18%	\$ 4,122	119.58%	\$ 4,075	118.22%
Ucluelet Portion		\$ 1,738	Base	\$ 1,720	98.96%	\$ 2,227	128.14%	\$ 2,442	140.51%

FROM: ABBY FORTUNE, DIRECTOR OF COMMUNITY SERVICES

FILE NO: 2380-20

SUBJECT: UCLUELET AQUARIUM SOCIETY – PUBLIC WASHROOMS MANAGEMENT

REPORT NO: 25-20

ATTACHMENT(S): APPENDIX A - UCLUELET AQUARIUM LETTER OF REQUEST

RECOMMENDATION(S):

THAT Council authorize the Ucluelet Aquarium Society to assume the management and operations of the public washrooms in the Ucluelet Aquarium building, subject to the establishment of a facilities agreement which establishes continued general public access requirements.

BACKGROUND:

At the November 26, 2024, Regular Council Meeting, Council discussed correspondence from the Ucluelet Aquarium Society regarding the request to take over the management and operations of the public washrooms located in the Aquarium building.

The correspondence outlined the history of the facility with the District, the concerns with the lack-of control of the washrooms, and the need to increase the capacity of the facility to have more washroom access for the Aquarium.

ANALYSIS OF OPTIONS

Staff reviewed the benefits and detriments of transitioning the washrooms into the control of the Aquarium and were unable to identify any significant reasons that Council should not support the request provided that public access to the washrooms is maintained.

At the time of construction of the Aquarium the District made a financial contribution to the project which included the inclusion of the public washrooms. It is recommended that if Council supports the request that the District and Ucluelet Aquarium society enter into a facilities agreement that provides assurances to the District that the washrooms will be maintained by the Ucluelet Aquarium Society in perpetuity for public use. In addition, if the Ucluelet Aquarium Society transitions the access to the washrooms from the exterior of the building to an interior access point then additional signage be installed advising the public that public washrooms are available inside the aquarium.

Tuesday, 12th November 2024



Dear Honourable Mayor and Council,

I am writing to request that the Ucluelet Aquarium Society take over management and operations of the public washrooms located in the Ucluelet Aquarium building.

In 2011, the Ucluelet Aquarium Society worked with the District of Ucluelet to build the capacity for public washrooms into the construction of the Ucluelet Aquarium's current facility. At the time, there were no public washrooms in the village green area. For the last 13 years, this partnership has provided the community with access to public washrooms from the end of the Ucluelet Aquarium's facility just before stepping onto the whiskey dock. Management of these facilities occurs in partnership still, with the District of Ucluelet covering the cost of mid-week cleaning, maintaining fixtures, and restocking toilet paper and soap. The Ucluelet Aquarium pays for hydro, resolving plumbing issues such as replacing failed sewer pumps, emergencies, floods, and (unofficially) restocking items over the weekend.

During the creation of this agreement, how the facilities were to be managed was left open, and a long-term plan was not developed. The above management schedule is not something written in an agreement, but a pattern that we have established over the years.

Over the last 15 years, both the Ucluelet Aquarium, and our community, have changed. The Ucluelet Aquarium has grown from our original goal of 25,500 visitors per year, to over 50,000. We are in need of more bathroom access from within our facility in order to continue to grow. I would also like to have more control over how the bathrooms are accessed and maintained. There have been floods, sewage blockages, and occasional emergency situations such as smoking in the bathrooms, damage to the facilities, and drug or alcohol use which endanger our building and put our reputation at risk. Our hope is to continue to increase our capacity to support the tourism industry, and to grow our operations to invest in shoulder season opportunities such as research, educational partnerships, and courses.

It has been our policy over the years to welcome visitors and locals to use the Ucluelet Aquarium bathrooms in our facility regardless of whether they are paying customers. Our

intent would be to continue to do so whenever possible during our open hours. Since the majority of community events and tourism traffic is during the day, we anticipate that the Cedar Parking Lot washrooms that the district has invested in will support any needs after hours.

I am more than happy to expand on any details and answer questions. This has been a wonderful partnership, and I look forward to future ways that the Ucluelet Aquarium Society can support our community.

Thank you for your time,

A handwritten signature in black ink, appearing to read 'Laura Griffith-Cochrane', with a stylized flourish at the end.

Laura Griffith-Cochrane

Executive Director, Ucluelet Aquarium Society

Ucluelet and Area Historical Society
P.O. Box 397 Ucluelet, BC V0R3A0

info@ucluelethistory.ca

Mayor and Council
District of Ucluelet
200 Main Street
Ucluelet, BC
V0R 3A0

Dear Mayor and Council,

Reference: January 18th, 2024 Certified Resolution of the District of Ucluelet adopted at the January 9th 2024 Regular Meeting of Council.

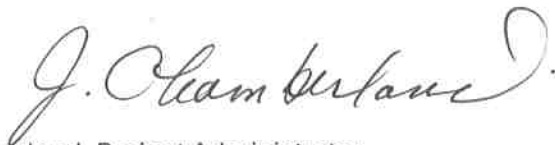
7.2 Japanese Canadian Heritage Pavilion

Please refer to item # 2 on the above resolution where it states that “upon completion of the pavilion, Council accepts the structure as a District of Ucluelet Asset”.

As partners in this project and in view of the fast-approaching date where permits will have to be obtained for the construction of the pavilion, we are wondering if you would consider waving the fees for these for the duration of the project. These would be for the excavation permit, the building permit and any other permits that may be required by the municipality during the course of the project.

We would appreciate your consideration in this matter and are looking forward to hearing from you at your earliest convenience. You can contact me at the 250-266-4248, should you have any questions.

Sincerely,



Jacqueline Chamberland, Project Administrator

Ucluelet and Area Historical Society

Phone: 

From: [Ocean Dreams BB](#)
To: [Community Input Mailbox](#)
Subject: SIGNAGE: 4 way stop , wildlife, no fish cleaning
Date: February 10, 2025 12:13:08 PM

[External]

To Whom it may concern;
Ucluelet Mayor, Council, CAO, CFO, Planning Department

I would like to put forth a suggestion for a 4-Way stop at the intersection of Peninsula and Marine Drive. As drivers leave the school zone and head south they tend to drive at much higher speeds. This is a residential neighbourhood with children playing, residents out walking, wildlife crossing in the area, several cross walks to be cautious of and residents backing out of driveways. Having a 4-Way stop at this location would slow the traffic coming down the hill from the school zone significantly as well as having vehicles coming up the hill entering the school zone at a lesser speed. The traffic going to the Lighthouse and Wild Pacific Trail can be very high throughout the year and the plans for Ucluelet's road development and 'slowing' of traffic speeds should not only be a concern in the centre of Ucluelet but Peninsula Rd as a whole.

Last year a small fawn was hit and obliterated right in front of my driveway by Little Beach Resort, the vehicle had to be travelling at a decent speed to cause this much damage to the animal. If there was a stop sign ahead the speed of travel would have been significantly less. This brings me to the topic of Wildlife signage throughout our community. We have an abundance of wildlife living within the District of Ucluelet and as we want to keep our human residents safe we should also watch out for our furry residents. I'd like to suggest the addition of some signage such as "Deer Crossing", "Caution Wildlife In Area", "Slow Down, Watch for Wildlife" something along those lines to bring awareness to the thousands of visitors we get here annually. Maybe it's possible to add these to some of the other existing signage posts? Crosswalk/Deer crossing? :-)

One final topic to note is the process of fisherman cleaning and disposing of fish guts/carcasses on Little Beach during fishing season in the summer. I've observed this for 30 years and put up signage myself several times. If there could be Permanent signage placed in the Little Beach Parking Lot that states "No Fish Cleaning, Disgarding of Fish Waste along the beach/shoreline permitted" that would be amazing. They could clean fish offshore, at home or at a cleaning station (Inner Boat Basin), there are many other options. Every year there are fisherman who come from near and far, anchor their boats in the Bay or use zodiacs, kayaks etc to go fishing from Little Beach, return and clean their catch on the shore, tossing the discard back into the shallow water where people swim, kayak, paddleboard... It's also another attractant for wildlife like bears.

Thank you very much for reviewing these suggestions and hopefully implementing them into a community plan.

Sincerely,

Sandy Corlazzoli
[REDACTED]
Ucluelet
[REDACTED]

**MONTHLY
Mayor's / Chief's / President's
POLICING REPORT
January, 2025
Ucluelet Detachment
"E" Division
British Columbia**



Calls for Service: 82

Annual Performance Plan (A.P.P.'S) Community Priorities

- (1) Crime Reduction
 - a) Speed Enforcement / Awareness

- (2) Build and Maintain Relations with the Community
 - a) Community Involvement
 - b) Reconciliation

- (3) Vulnerable Persons
 - a) Community Referrals

High Risk Charges

Domestic Violence Charges: 1

Sexual Assault Charges: 0

Crime Reduction

Road Safety

Check stops: 0

Impaired Driving: 1 file no charges

Traffic Tickets: 2 – Ucluelet Members / ? – Traffic Members

Written Warning: 2 – Ucluelet Members / ? – Traffic Members

Build and Maintain Relations with the Community

Community Involvement

- Members participated in community pickle ball.
- Member attended the West Coast Community Resources Board Meeting.
- Member attended Ucluelet community Centre lunch.

Reconciliation

- Cst. HARRY continues to dedicate a considerable amount of his personal time by participating in the following:
 - a) Had lunch with Chief Anne in Macoah
 - b) Assisted with a community bylaw issue in Hitacu
 - c) Attended Hitacu community cultural dinner
 - d) Visited with and helped elders on numerous occasions
 - e) Spoke to the SAO about posting information on distracted driving in Hitacu
 - f) Ordered Moose hide pins in support of a domestic violence prevention initiative.
 - g) Attended the Hitacu Men's group dinner
 - h) Visited with the Hitacu daycare children.
 - i) Attended a community member funeral in Hitacu.

- Detachment members have continued to do proactive visits to the communities to open positive interactions with community members.

Vulnerable Persons

Community Referrals

1 for the month of January

Other Police Services

Criminal Record Checks

Criminal record / Vulnerable Sector checks: 25

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	5	5	0	48
Sexual Offences	1	1	0	12
Break and Enters (Residence & Business)	1	1	0	15
Theft of Motor Vehicle	1	1	0	6
Theft Under \$ 5000.00	3	3	0	36
Theft Over \$ 5000.00	1	1	0	5
Drugs (Possession)	0	0	1	6
Drugs (Trafficking)	0	0	0	5
Causing a Disturbance	0	0	3	62
Liquor Act	3	3	2	74
Mischief - damage to property	0	0	1	39
Mischief - obstruct enjoyment	2	2	0	32
Impaired Driving	1	1	1	35
IRP / 24 hr suspension	1	1	3	61
Utter threats	2	2	2	21
Bylaw	2	2	3	34
Mental Health	6	6	1	65
Total Calls for service	82	82	85	1423

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	5	5	0	29
Victim Services Referral - Declined	1	1	0	16
Victim Services - Proactive Referral	0	0	0	1
Restorative Justice Referrals	0	0	0	1
Prisoners Held	4	4	3	56
Prisoners escorted	1	1	0	3
Liquor Destroyed Immediately	0	0	0	40

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

Prepared by: Sgt. Marc JONES

Telephone: 250 726-7773

Email: marc.jones@rcmp-grc.gc.ca

Extended Distribution List:

District Advisory NCO